



2200 North Locust Street, Wilmington, DE 19802
 (302) 778-1101 * FAX (302) 778-2232

Salome Thomas-EL
 Head of School

Dear Parents,

Thomas Edison Charter School will open its After School Program for the 2016-2017 school year beginning September 19, 2016 and run through May 25, 2017. This program is for the enhancement of our students, to help with homework, to participate in extra-curricular activities, and to improve reading with our “100 Book Challenge” program. We also aim to involve our families in the education of their children, as well as work with the community.

The program will offer the following:

- Homework Help
- Nutritious Meals
- Extra-curricular Activities
- No Cost Transportation

Weekly/Daily Tuition Rates:

- After Care Only: \$50/ a week (\$12.50/ a day) per child (based on sliding scale)
- Registration Fee: \$25.00 (WAIVED for the 2016-2017 year)
- Purchase of Care (POC) accepted Site# 1890748300

All applicants will be placed in an income category (Step- see chart below) based upon their family's (household) most recent federal tax return or two recent pay stubs.

STEP	INCOME	# OF CHILDREN ENROLLED (DAILY FEE)			
		1	2	3	4
A	\$0 – 29,999	\$7.25	\$13.00	\$14.00	\$15.00
B	\$30,000- 49,999	\$9.00	\$17.00	\$18.00	\$19.00
C	\$50,000- 74,999	\$10.75	\$20.00	\$21.00	\$22.00
D	\$75,000 and over	\$12.50	\$24.00	\$25.00	\$26.00

Method of payment: PRIVATE PAY _____ \$ _____ /per day or PURCHASE OF CARE _____ \$ _____ / per day

****If private pay please circle scale above and provide documentation****

Payments:

- Tuition payments are due monthly by the 5th day of each month or can be paid the Monday **PRIOR** to service each week. (Payments must be made by cash, check or money order) There will be a \$25.00 fee assessed to all returned checks.
- Purchase of Care will be honored. Our POC number is _____ 1890748300 _____.
- Monthly/Weekly tuition rates are fixed. Tuition rates will not be adjusted based on days absent or sick days. **NO REFUNDS WILL BE GIVEN.**
- Payments in arrears more than (14) calendar days may result in loss of the After School Program until the full balance, including late fees are paid.

Late Pick Up:

After-care begins at 3:45 p.m. It is over promptly at 5:45 p.m.

ALL STUDENT MUST BE PICKED UP BY 6pm.

Please note: An overtime charge of \$5.00 for the first 10 minutes per child and an additional \$1 per minute per student thereafter, will be assessed for all children who are picked up after 6:05 p.m. This charge will be applied to the students account and will be due with the following week’s tuition. **Fees not paid will result in the loss of the after-school program until the overtime or past due charges are paid.**

Parent Signature _____ Date

Program Closing Dates

Aftercare **will not** be offered on **FRIDAY** or the following days for the 2016-2017 school year:

September 21, 2016- ½ day Teacher In-Service
 October 7, 2016- Statewide In-Service Day
 October 26, 2016- ½ day Teacher In-service
 November 8, 2016- Election Day
 November 11, 2016- Veteran’s Day

 November 23, 2016- ½ day Thanksgiving

 November 24-25, 2016- Thanksgiving Holiday
 December 8-9, 2016- ½ day Parent Conf.

 December 22, 2016- ½ Winter Break

December 23-30, 2015- Winter Break

 January 2, 2017- New Year’s Day
 January 16, 2017- MLK Day
 January 25, 2017- ½ day In-Service
 February 17, 2017- ½ day Teacher In-Service
 February 20, 2017- President’s Day
 March 24, 2017- Parent Conferences
 April 13, 2017- ½ day Spring Break Begins
 April 14-21, 2017- Spring Break
 May 10, 2017- ½ day Teacher In-Service
 May 26, 2017- ½ day Memorial Day
 May 29, 2017- Memorial Day

If you have any further questions please contact Ms. Marquita Ransom, School Community Coordinator at (302)-778-101 ext. 4056 or Mr. Antonio Robinson, Asst. Coordinator at ext. 4052

Please sign this form stating you understand the terms of this program:

Parent Signature

Date

**THOMAS A. EDISON CHARTER SCHOOL
AFTER-SCHOOL ENRICHMENT PROGRAM
Application
2016-2017**

Name(s) of Siblings attending TECS:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____

Grade: _____ Teacher: _____

Student Name : _____ DOB: _____

Child Resides With: _____
Name/Relationship

Mother/Guardian Information

Father/Guardian Information

Name: _____
DOB: _____ SS#: _____
Home #: _____
Cell #: _____
Home Address: _____

Name: _____
DOB: _____ SS#: _____
Home #: _____
Cell #: _____
Home Address: _____

Place of Employment: _____
Business Phone: _____
Email address: _____

Place of Employment: _____
Business Phone: _____
Email address: _____

(program will use email to communicate with families**)**

Emergency Contacts: These persons will be authorized to pick up your child at any time and must be able to arrive within 30-45 minutes in the case of emergency. Please provide 3 options.

Name	Relationship	Phone #1	Phone #2

HEALTH INFORMATION

Physician: _____ Phone: _____

Dentist: _____ Phone: _____

Medical Insurance Co.: _____ ID#: _____

Other Insurance: _____ ID#: _____

For Official Use Only	
Student Start Date: _____	Method of Payment:
POC: _____ Regular Fee: _____ Other: _____ Amount: _____	POC Start Date _____

Medication(s) being taken by student:

Physical conditions (asthma, diabetes, etc.):

Allergies (food, medicine, bugs, etc.) *** Please be specific- Name of Food, Medication***

SCHOOL EMERGENCY PROCEDURE

If my child's listed emergency contacts, or the listed physician, cannot be reached in an emergency, I authorize school employees or legal representatives to obtain emergency medical care for my child while under the school's care including transporting or sending my child to an available hospital or physician.

Signature of Parent/Guardian

Date

PHOTO/VIDEO RELEASE

Student Name: _____ School: ___Thomas Edison Charter School___

I hereby consent to the participation in interviews, the use of quotes, and the taking of photographs of the Student named above by Thomas Edison Charter School and TECS programs.

Signature of Parent/Guardian: _____ Date: _____

Address of Parent/Guardian: _____

Electronics/Personal Belongings Disclaimer

I understand the program is not responsible for any lost or stolen electronics or personal items not stored with a program administrator.

Signature of Parent/Guardian: _____ Date: _____

PARENT/PROVIDER SERVICE AGREEMENT

The following agreement is between _____ and Thomas Edison
(Parent/guardian)
Charter After School Enrichment Program. (TECS). _____ agrees to
(Parent/guardian)
enroll _____ in TECS After School Enrichment Program at
(Child's name)
2200 N. Locust St. Wilmington, Delaware. This care will begin on _____, at
(Date)
a rate of \$ _____ per week/month. _____ and
(Tuition) (Parent/guardian)

TECS After School Enrichment Program agrees to the following conditions:

- ✓ Care shall be provided normally from 3:45 p.m. to 6:00 p.m. Monday thru Thursday. There is **NO After-School Program on Fridays**, holidays or days when students have early dismissals. _____ (Initials)
- ✓ Monthly/Weekly tuition rates are fixed. Tuition rates will not be adjusted based on days absent or sick. **NO REFUNDS WILL BE GIVEN.** _____ (Initials)
- ✓ After the initial payment, tuition is due monthly by the 5th of each month or can be paid the Monday PRIOR to service each week. After School invoices will run monthly. A late payment fee of \$20.00 will be assessed to the student's account on the 6th of each month. The courtesy of two weeks' notice is requested for any child discontinuing the program. _____ (Initials)
- ✓ **LATE PICK-UP FEES:** After School ends daily at 5:45 p.m. Students must be picked up by 6pm. Late pick-up fees will be assessed to each student's account as follows: \$5.00 late fee if pick-up is between 6:06-6:15 p.m. Additional \$1.00 per minute for every minute past 6:15 p.m. Late pick-up fees will be assessed per student and will appear on the monthly invoice. _____ (Initials)
- ✓ We must have current contact information and working phone numbers at all times. Students without current/accurate information will not be allowed to participate in the program until all current information is received. _____ (Initials)

CONDUCT AGREEMENT

Thomas A. Edison Charter School Staff agrees to provide your child with a secure, safe and healthy environment. We agree to communicate both positive and negative behavior exhibited by a child to his/her parent/guardian. We will enforce the *Policies and Procedures* established by Thomas Edison Charter School.

I, _____ (Parent/Guardian's Name), parent/guardian of _____ (student's name); certify that I agree with the *Policies and Procedures* of Thomas Edison Charter School. I understand the conduct expected of my child. I realize that if my child exhibits negative behavior, consequences may be enforced.

Parent/Guardian Signature

Date ____ / ____ / ____

*TECS to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, gender, religion, national origin, age, disability, or other protected characteristics, in accordance with applicable federal and state laws. This equal opportunity policy applies to all terms and conditions of employment including, but not limited to, hiring, placement, training, promotion, compensation, and termination from employment.

**THOMAS A. EDISON CHARTER SCHOOL
AFTER-SCHOOL ENRICHMENT PROGRAM
2016 – 2017**

TRANSPORTATION INFORMATION

Please indicate whether your child will ride the bus or will be picked up from the program.

_____ My child will require transportation through the After-School
Enrichment Program. My Child will ride Bus # _____ and
use Bus Stop _____.

_____ I will provide transportation to and from the After-School
Enrichment Program.
(Student Pick-up between 5:45 – 6:00 pm)

_____ I give my child permission to walk home from school after the
program ends.

TE LATE RUN 2016-2017
BUS 1

	5:45 Thomas Edison
1	6:02 1600 JESSUP ST (RIBBONS & BOWS)
2	6:04 14TH & CLIFFORD BROWN WALK
3	6:05 11TH & CLIFFORD BROWN
4	6:06 11TH & SPRUCE
5	6:12 8TH & LOMBARD ST
6	6:13 5TH & PINE ST
7	6:15 4TH & POPULAR
8	6:16 7TH & WALNUT ST
9	6:17 11TH & WALNUT ST
10	6:19 4TH & ORANGE
11	6:20 4th & West
12	6:22 WASHINGTON & 9TH
13	6:23 4th & Washington
14	6:24 4TH & MADISON ST
15	6:25 7TH & MADISON ST
16	6:28 6TH & RODNEY ST
17	6:29 6TH & FRANKLIN ST
18	6:30 6TH & JACKSON ST
19	6:33 Maryland Ave & 5th Ave
20	6:35 Bonwood Rd & Alban Dr

Revised 8/21/14

TE LATE 2016-2017
BUS 2

5:45 Thomas Edison

- 1 6:10 New Castle & McMullen
- 2 6:13 Dupont Hwy & Vanburen (Dunkin Donuts)
- 3 6:20 Community Plaza
- 4 6:25 Wilton & Old Forge (Walmart)
- 5 6:30 Saienni Blvd & Mendell Pl
- 6 6:35 Buean Vista & Liborio Ln
- 7 6:50 Cavalier Apartments- Golf View Dr
- 8 7:00 Jonathan Dr & Trefoil Dr
- 9 7:07 Songsmith & Buckson
- 10 7:09 Kidz World (120 Mario Dr)
- 11 7:15 Sparrow Run
- 12 7:17 Boys & Girls Club On Rt 40
- 13 7:18 Rt 40 & Porter Rd (Rite Aid)
- 14 7:23 Apple Chase Apt.
- 15 7:33 Rt 896 @ Shoprite (Four Seasons)
- 16 7:40 Old Baltimore pk & Lucerne Dr (Dart Bust Stop)
- 17 7:50 College Square Shopping Ctr.
- 18 8:00 1008 Capitol Trail (Pizza Hut)

Revised 3/2/16

TE LATE RUN 2016-2017
BUS 3

	5:45 Thomas Edison
1	6:02 14 & Heald
2	6:05 24th & Bowers
3	6:08 26th & Speakman
4	6:10 30th & Church
5	6:12 34th & Market
6	6:13 31st & Market
7	6:14 28th & Market
8	6:15 25th & Market
9	6:16 23rd & Market
10	6:19 18th & Washington
11	6:21 Concord & WASHINGTON
12	6:23 23rd & Washington
13	6:25 29th & Washington
14	6:26 31st & Washington
15	6:28 36th & Washington
16	6:30 40th & Washington
17	6:32 31st & Madison
18	6:34 30th & Van Buran
19	6:37 Lea & Colony
20	6:40 Edgemore & Denny
21	6:43 Laurel Ave & River Rd
22	6:46 Rysing & Cannon
23	6:47 Rysing & Salisbury
24	6:50 Peachtree & Cedartree

TE LATE RUN 2016-2017

5:45 Thomas Edison
BUS 4

1	6:05 S. Heald St & B
2	6:09 Rogers & Oakmont
3	6:10 New Castle & Mansion Pkwy
4	6:12 Anderson & Morehouse
5	6:14 Parma Dr & Memorial Dr
6	6:17 Crossroads Shopping Center
7	6:23 Moores Ln & Constitution Blvd
8	6:27 Wilmington & Jacquette
9	6:37 Vanburen & Linden
10	6:40 Lancaster & Clayton
11	6:41 Lancaster & Vanburen
12	6:43 4th & Franklin
13	6:44 4th & Dupont
14	6:46 6th & Bancroft Pkwy
15	6:48 Lancaster & Bancroft Pkwy
16	6:50 2nd & Greenhill
17	6:51 Lancaster & Ogle
18	6:54 Lancaster & Court
19	7:00 669 S. Union (Fraims Boys & Girls Club)
20	7:03 Kirkwood & Poplar

Revised 1/13/2016