

**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF
THE THOMAS A. EDISON CHARTER SCHOOL OF WILMINGTON, INC.**

March 19, 2018

**THOMAS A. EDISON CHARTER SCHOOL
WILMINGTON, DELAWARE**

Upon notice to all directors and posting of public notice, a meeting of the Board of Directors (the "Board") of the Thomas A. Edison Charter School of Wilmington, Inc. (the "School") was held on March 19, 2018.

Directors	Present	Absent
Hal Blocksom	X	
Emile Brown	X	
Mikkel Christie	X	
Wayne Cooper	X	
Erica Dorsett		X
Nicole Huffner	X	
Ron Pinkett	X	
Roopa Sabesan	X	
Joseph Till	X	
Jerry Velazquez		X
Valarie Waters		X

THERE WAS A QUORUM OF THE BOARD

The following people were also present:

- 1. Principal EL**
- 2. Liz Yates**
- 3. Patricia Winder**
- 4. John Shelton**

5. **Meghan Johnson**
6. **Courtney Wynn**
7. **G. Stephen Williams**
8. **Amanda Morris May**

Mr. Christie called the March 19, 2018 meeting to order at 6:18 p.m.

Approval of Minutes

Mr. Christie called for corrections to the February 2018 minutes. Mr. Blocksom corrected 'boilers in the hallway' to 'heaters in the hallway'. Mr. Christie called for a motion to accept the February 2018 minutes with corrections as noted. The motion was made by Mr. Brown and seconded by Mr. Pickett. The motion was approved by all and carried.

Public Comments –

- Parent – None
- Teacher – Ms. Wynn stated that everyone is excited about the upcoming Leadership Day.
- General Public – None

School Report by Principal EL

Principal EL reported there are two more Saturday School sessions and attendance has been great.

Delaware Department of Education visited TECS on March 6th and stated they were impressed with what they saw. They will provide a written report sometime in April. A quote from their visit, "We saw things here today we don't see at many other schools."

Leadership Day will be held Friday, April 27 from 9-12. Principal EL provided informational flyers to the Board.

Students competed at the Arthur J. Turner Spelling Bee, held at Salesianum on Friday, February 23rd. Emani Larkin, a 7th grader, finished in 4th place. She was the only City School Student to finish in the top 4.

We completed a Table Top Lock Down Exercise and an Intruder Drill the beginning of March.

The Chess Team is preparing to compete for the National Championship in Atlanta, Georgia in April.

Spring Break begins March 29th and school resumes on April 9th. Mr. Blocksom stated his men's group would like to come in and work over the Spring Break. Mr. Brown stated his high school athletes are also planning to participate in the clean-up. Mr. Pinkett is looking into getting a dumpster for the debris.

Services Unlimited completed the fan, vent and belt maintenance. Water Tech inspection of the heating lines was successful.

Mr. Brown called for a motion to accept the School Report. A motion was made by Mr. Till and seconded by Mr. Cooper. The motion was approved by all and carried.

School Financials by P. Winder

Mrs. Winder reported receipt of State Unit Count Formula except for approximately \$41,000 that we will be getting in this month. We also did receive all of the District funds. The actual excess of the \$2.9m is what is left for the remaining four months. It does not include any Federal funds but money must be spent first in order to get the Federal funds. We are looking to end the year with a surplus unless anything unforeseen happens.

Mrs. Winder also explained \$150,000 was budgeted for the Christina Settlement however \$84,000 was received. The funds come in as additional District Funds and there is no stipulation on how the funds must be used. There is a \$66,000 shortfall but we are now getting the correct amount of District funds and it will more than balance out.

Mr. Christie called for a motion to accept the School Financial Report. A motion was made by Mr. Blocksom and seconded by Mr. Pinkett. The motion was approved by all and carried.

Board Financials Report by W. Cooper

Mr. Cooper reported on the January Statement of Accounts and stated February and March Statement of Accounts will be presented at the April Board meeting. There was a Finance

Committee meeting and a Citizens Oversight Committee meeting. The Finance Committee made the decision to move \$500,000 to the Money Market account. There will be no big financial gains but there are also discussions about investing the money. No decisions have been made on that yet. A meeting is being scheduled with the investment banker at M&T Bank.

Mr. Blocksom suggested looking into short term CD's. Mr. Pinkett suggested a vehicle to look at would be a swap fund with daily interest and minimal risks.

Mr. Christie called for a motion to accept the Board Financial Report. A motion was made by Mr. Brown and seconded by Mr. Pinkett. The motion was approved by all and carried.

Achievement Committee Report by W. Cooper

No Formal Report.

Mr. Christie stated Mrs. Dorsett set up the Personal Integrity training for April 26 in Smyrna.

Mr. Cooper stated the Achievement Committee met and talked about and came to a consensus to be presented as a motion or recommendation to the Finance Committee to look at the sign on bonuses as a step or tier system for staff.

Also, the Achievement Committee members are excited about comments by DDOE visitors and asked Administration for any suggestions on what the Board can do for improving the academic performance of students in SY 2018/2019.

Personnel Committee Report by R. Pinkett

No Formal Report.

Mr. Christie stated that he, Principal EL and Mr. Pinkett will meet to establish a formal evaluation independent of goals and will have for voting at the next Board meeting.

Operations Committee Report by H. Blocksom

Mr. Blocksom reported the surplus clutter is to be cleared over the Spring Break.

Mr. Brown stated the heaters are waiting to be installed in the Kindergarten wing.

Mr. Brown made a motion to approve the heaters being installed by Mr. Warnick, Facilities Manager. A motion was made by Mr. Pinkett and seconded by Mr. Christie. The motion was approved by all and carried.

Mrs. Winder reported we are coming up on a new contract year for the Food Service Program and a RFP for a food provider will be coming.

Mr. Brown questioned if estimates on the carpet have been received. Principal EL stated Mr. Warnick has two solid quotes and will come to the Operations Committee meeting to discuss.

Mr. Pinkett made a motion to approve the purchase of new carpet not to exceed \$10,000. A motion was made by Mr. Blocksom and seconded by Mr. Brown.

Mr. Christie called for a motion to accept the Operations Committee Report. A motion was made by Mr. Pinkett and seconded by Mr. Brown. The motion was approved by all and carried.

Executive Committee by M. Christie

Mr. Christie gave an update on the Charter Renewal. There were substantial recommendations for the employee handbook and Mr. Christie asked if Principal EL, Mrs. Winder and Ms. Sabesan would also participate in the conference call. A redline of the Bylaws and policies will be talked through.

The Personal Integrity training is scheduled for April 26th.

DANA Workshop survey and materials will be put together for a 3-4 hour workshop.

Mr. Christie will be meeting with the Charter Office and will give an update.

Principal EL introduced Board Candidate Mr. G. Stephen Williams who is available to come aboard after the month of April. Principal EL stated Mr. Williams would be a great addition bringing Fund Raising expertise and positive political associations.

Board Member Comments

Mr. Brown questioned if after the issues in Florida if there were any concerns from parents. Principal EL responded some parents even some staff members have voiced concern about what has been happening in the news but not overall. He also stated that the school is taking moves towards a more stringent Visitor Policy.

Mr. Blocksom stated he is in contact with a State Farm Representative who is interested in supporting the School and would like to include him in Leadership Day.

New Business/Open Discussion

None

Mr. Christie called for a motion to adjourn the Board Meeting at 7:05 p.m. The motion was made by Mr. Blocksom and seconded by Mr. Brown. The motion was approved by all and carried.

Respectfully submitted,

Mrs. Amanda Morris May

4/11/2016